



Facility Rental Agreement 2023

NAME _____

BHM&TC Member: Yes / No

Date of Event _____

Starting Time of Event _____ Time event ending _____

(Please include time for setup and breakdown, 2 hours before and after)

Describe the purpose of the event _____

Number attending (main dining room max 90) _____

Address _____

City _____ State _____ Zip _____

Contact Phone (____) _____

Email _____

Total Amount of Rental: \$ _____

Deposit Received: \$ _____ Date Paid _____

Balance Due: \$ _____ Date Paid _____

Insurance Certificate: _____ Date Received _____

Security/ Cleaning: \$ _____ Date Received _____

Send completed forms and checks made payable to BHM&TC to Eric Cross, PO BOX 1216, Beach Haven, NJ 08008.

Questions can be directed to eric@dukeslm.com 201-522-6685 Or Cindi Grobelny at 609-290-2490 Cgrobelny@aol.com

Rental Fees:

- Club Member (Must be a member for a minimum of 1 year in good standing): *Rental Fee - \$700 plus \$500 refundable security*
- Non-Member: Rental Fee- \$3,200 Friday; \$3,700 Saturday; \$2,700 Sunday; \$1,700 Weekday plus \$500 refundable security deposit

Final payment in full and copy of insurance certificate is due no later than two weeks prior to the rental date.

Beach Haven Marlin & Tuna Club Guidelines and Rules for Rentals

1. Renter is renting the premises only, as is, as defined in this Rental Agreement and is responsible for any damages inflicted on any part of this site, its buildings or equipment during, or as a result of, the rental. Renter will be billed for all repairs.
2. Renter is required to have a \$1 million event comprehensive general liability insurance policy naming BHM&TC as an Additional Insured.
3. If alcoholic beverages are to be served by a caterer, the caterer or the renter must provide proof of insurance showing \$1 million liability coverage naming BHM&TC as an Additional Insured.
4. Events shall conclude by 10 PM. Loud music must cease at 10 PM
5. Use of property is for event stated on the agreement, by the primary renter during the hours requested in the agreement.
6. All property furniture/equipment/tables/chairs/picnic tables/garbage cans must be returned to it's original location, chairs stacked on tables(main dining room), windows and doors locked, fans and lights must be turned off. Garbage must be placed in dumpster, recycling placed in large blue cans, floors swept and free of debri. The \$500 security deposit will be retained if requests are not followed.
7. No Art work, Bulletin Boards, Plaques and/or Photos are to be removed from walls.
8. Decorations must be taped to walls with masking tape or command strips. No nails, tacks or staples permitted.
9. If event is taking place during our normal hours of operation, the Club members will o have the use of the 3rd floor Chart Room, Dock and the outside Scale House.
10. The Club will not provide any food, paper products, cups, plastic utensils, beverages, including alcoholic beverages, or any service of any type.
11. Renter is responsible for cleanup of the Clubhouse and grounds at the conclusion of their event. All personal and rental items must be removed from event space(s). Storage of such items can be arranged with club staff, when possible, prior to event but must be picked up the following day by 9am. Club Staff have the right to remove any items left behind in event space(s) after 8am. The \$500 security will be retained if requests are not followed.
12. The Club reserves the right to halt any activity that does not conform to this Agreement, endangers the site and it's visitors, or is considered inappropriate behavior, with no refund of any fees.
13. Club staff reserves the right to remove any visitors acting in an inappropriate manner.
14. Use of commercial cooking equipment inside the Clubhouse must be approved by Club Staff.
15. Setup the day before, when available, can consist of rental item(s) and storage of personal items in non-event spaces only. You must get approval from Club Staff prior to your event and provide a delivery date and time for all items. Exceptions for larger items (tables, furniture) can be made, when available.

Cancellation/Refund Policy

1. A 50% non-refundable deposit is required before a reservation can be made.
2. If full or partial payment is made (other than the 50% non-refundable deposit), a refund will be given if the cancellation notice is received at least 60 days in advance.
3. Payment in full and copy of insurance certificate is due not later than 2 weeks prior to the rental date.

As the renter, I agree to conform to these Guidelines and Rules of the Beach Haven Marlin & Tuna Club as outlined above. I understand that my guests and I are responsible for our actions including any actions related to alcohol or food being brought into and served on the premises. I agree to hold harmless, indemnify and defend the BHMTTC, its officers and members for any actions of myself or my guests and/or any claims brought against me, my guests or the BHMTTC resulting from the actions of my guests and/or myself. I agree to pay any and all legal fees, judgments and/or fines on behalf of actions relating to/or from the rental of these premises.

Signed this day of: _____, 20____

Renter: _____

Witnessed:

BHM&TC _____

